

## 7. CAPITAL PROGRAMME MONITORING

REPORT OF: HEAD OF CORPORATE RESOURCES  
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Wards Affected: *None*  
Key Decision: No  
Report to: Scrutiny Committee for Leader, Resources and Economic Growth  
13th June 2017

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### Purpose of Report

1. This report informs the Committee of progress on some key projects that form part of the Capital Programme.

### Recommendations

2. **The Committee is recommended to:**
    - (i) **note the report and its contents.**
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### Background

3. The Capital Programme is an important part of the Council's expenditure each year and presents a number of projects which are one-off in nature. The financing of these projects is tightly constrained to comply with the rules regarding the classification of capital expenditure.
4. The Scrutiny Committee has asked for this report to enable it to take an overview of the monitoring of projects and their progress towards completion.

### Current position

5. Cabinet has recently received the Outturn report which, amongst other information, gives a detailed breakdown of the expenditure on the programme. To avoid replication, this report has been extracted, and reproduced for this Scrutiny meeting.
6. Overall, the programme has been satisfactorily delivered in 2016/17, as the table below summarises:

<b>Table 1 : Capital Programme - Analysis of variation</b>		
<i>Category</i>	<i>£'000</i>	<i>£'000</i>
2016/17 Revised Budget		28,173
A Slippage to 2017/18	(79)	
B Projects completed and underspent	(297)	
C Projects overspent	28	
D Non programmed projects	806	
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Total difference		458
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2016/17 Outturn		28,631
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Category:

- A. Some projects, in whole or in part, have not been able to be progressed as originally intended. Unspent monies have therefore been rolled forward in order to ensure the completion of the projects.
- B. The final cost of projects was less than the revised budget.
- C. The final cost of projects was more than the revised budget.
- D. Projects that do not form part of the planned Capital Programme but which are authorised under delegated authority and financed from S106's.

**Issues**

- 7. The full programme is listed at Appendix 1. Members will find a comparison of original and outturn budgets and complementary notes towards the end of the report.
- 8. As mentioned before, the new community building at Finches Field was proving difficult to deliver for the Parish Council and there was doubt that it would comply with the timescales set out in the S106 agreement. However, these seem to have been resolved and the project is on track for a start in this year. A verbal update on the latest situation can be provided at the Committee meeting.

The other projects in the report are proceeding satisfactorily or have finished with modest underspends.

**Policy Context**

- 9. Scrutiny as a function is enshrined within the Constitution.

**Other Options Considered**

- 10. None.

**Financial Implications**

- 11. This report has no such implications.

**Risk Management Implications**

12. This report has no such implications.

**Equality and Customer Service Implications**

13. This report has no such implications.

**Other Material Implications**

14. This report has no such implications.

**Background Papers**

None

## Appendix 1

<b>Capital Programme Outturn 2016/17</b>						
Scheme Description	2016/17 Original Budget £'000	2016/17 Revised Budget £'000	2016/17 Outturn £'000	Variance on Revised Budget £'000	Category	Notes
<b>Cleansing Services</b>						
Purchase of Dog Bins	10	10	10	0		
Expansion of Green waste service	40	40	40	0		
<b>Total Cleansing Services</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>0</b>		
<b>Parking Services</b>						
Resurface Queens Crescent overflow car park, Bhill	0	21	22	1	C	
<b>Total Cleansing Services</b>	<b>0</b>	<b>21</b>	<b>22</b>	<b>1</b>		
<b>Leisure Partnership</b>						
New Gym at Triangle Leisure Centre	0	0	563	563	D	1
<b>Total Leisure Partnership</b>	<b>0</b>	<b>0</b>	<b>563</b>	<b>563</b>		
<b>Corporate Estates &amp; Facilities</b>						
Oaklands Invest to save - electrical works	3	0	0	0		
Berrylands & East Court Heating Upgrade	0	14	18	4	C	
Bridge Road HH Business Starter Units	0	50	51	1	C	
31 Victoria Gardens - Land Acquisition	0	414	415	1	C	
Unit 3 Burrell Road Land Acquisition	0	542	542	0		
Orchards Shopping Centre Land Acquisition	0	24,860	24,722	(138)	B	2
Space Planning & Office Moves (previously "Data Cabling works, Oaklands)	496	604	601	(3)	B	
Drainage capital works	62	55	14	(41)	A	3
Oaklands External works	397	397	412	15	C	4
Hazelgrove Road Car Park, HH	36	46	43	(3)	B	
Horsted Keynes Car Park	9	19	16	(3)	B	
Imberhorne Lane Car Park, EG	22	0	0	0		
Orion Car Park, Hassocks MCR	0	31	29	(2)	B	
Additional Car Parking Norton House EG	0	23	25	2	C	
Replacement refuse and recycling depot	0	0	(8)	(8)	B	
Land Acquisition costs	0	0	25	25	D	5
<b>Total Corporate Estates and Facilities</b>	<b>1,025</b>	<b>27,055</b>	<b>26,905</b>	<b>(150)</b>		
<b>Emergency and Outdoor Services</b>						
Improvement works to Open Space at Spring Copse EG	15	0	4	4	C	
Finches Field Community Building Pavilion & Car Park	511	0	0	0		
Playground Improvements at St Johns Park Burgess Hill	0	9	7	(2)	B	
Playground Improvements at Parklands Hassocks	0	2	0	(2)	B	
Playground Improvements at Sunnyside Rec Ground, EG	0	44	44	0		
Playground Improvements at Wyvern Way, BH	0	15	15	0		
Playground Improvements at Coos Lane, Handcross	0	25	21	(4)	B	
Playground Improvements at Pavilion Way Open Space, EG	0	11	10	(1)	B	
<b>Total Emergency and Outdoor Services</b>	<b>526</b>	<b>106</b>	<b>101</b>	<b>(5)</b>		

Capital Programme Outturn 2016/17						
Scheme Description	2016/17 Original Budget £'000	2016/17 Revised Budget £'000	2016/17 Outturn £'000	Variance on Revised Budget £'000	Category	Notes
<b>ICT &amp; CenSus</b>						
PC replacement programme	25	25	25	0		
Replace NetApp SAN	50	50	39	(11)	B	6
Identity & Access Management Tool	10	0	0	0		
Census ICT - Implement Redhat Linux	0	22	10	(12)	A	7
Census Strategy -Disaster Recovery	0	6	3	(3)	A	
Protective Monitoring software	0	20	0	(20)	A	8
<b>Total ICT &amp; CenSus</b>	<b>85</b>	<b>123</b>	<b>77</b>	<b>(46)</b>		
<b>Land Charges</b>						
Modernisation of corporate records	58	22	19	(3)	A	
<b>Total Land Charges</b>	<b>58</b>	<b>22</b>	<b>19</b>	<b>(3)</b>		
<b>Environmental Health</b>						
Disabled Facility Grants	600	796	676	(120)	B	9
<b>Total Environmental Health</b>	<b>600</b>	<b>796</b>	<b>676</b>	<b>(120)</b>		
<b>Total Programme</b>	<b>2,344</b>	<b>28,173</b>	<b>28,413</b>	<b>240</b>		
<b>Non-Programmed Capital</b>						
Cuckfield PC Ardingly Rd Traffic Management	0	0	4	4	D	10
St Swithuns Parish Church Wall - EGTC	0	0	1	1	D	11
Haywards Heath Town Council new windows	0	0	12	12	D	12
Scaynes Hill Cricket Club - Cricket nets	0	0	13	13	D	13
Cuckfield PC - Heritage Street Lights	0	0	6	6	D	14
Ashurst Wood Village Council - Snooker Wall	0	0	9	9	D	15
Hurstpierpoint PC - South Avenue play area upgrade	0	0	100	100	D	16
EG Cricket Club - Cricket Squares Refurb	0	0	5	5	D	17
Burgess Hill Youth - MUGA	0	0	20	20	D	18
Burgess Hill Rugby FC Perimeter Barrier	0	0	2	2	D	19
Warden Park 3G Pitch Fencing	0	0	10	10	D	20
EGTC - Play Equipment at East Court	0	0	9	9	D	21
Ansty & Staplefield PC Play Area Fencing	0	0	2	2	D	22
Ansty & Staplefield Brook St Bench	0	0	1	1	D	23
Hurstpierpoint PC Bus Shelter	0	0	4	4	D	24
Worth PC - IT and Play Equipment	0	0	20	20	D	25
<b>Total Non-Programmed Capital</b>	<b>0</b>	<b>0</b>	<b>218</b>	<b>218</b>		
<b>Grand Total</b>	<b>2,344</b>	<b>28,173</b>	<b>28,631</b>	<b>458</b>		

Notes:

1. New Gym at Triangle Leisure Centre, financed from the Leisure Improvements Fund Specific reserve, approved in a report to Cabinet 11<sup>th</sup> July 2016.
2. Estimated Budget for the Orchards Shopping Centre Land Acquisition was £138k higher than the actual due to some costs being reclassified as revenue.
3. There are further drainage works to be carried out and therefore part of this budget needs to be slipped into 2017/18.
4. Overspend due to required variations that arose across the project scope. The net result of the additions and omissions was an increase to the original tendered contract sum.
5. Costs associated with Land Acquisition funded from General Reserve as agreed at Cabinet 30<sup>th</sup> November 15.
6. Costs for Replace NetApp SAN project were lower than anticipated resulting in an underspend of £11k.
7. This project has started but there are further works to be carried out. The remaining budget therefore needs to be slipped into 2017/18.
8. Configuration is underway with works due to complete in 2017/18.
9. The original budget for DFGs was £600k for 2016/17. However, increased funding through the Better Care Fund which is passported onto MSDC from West Sussex County Council resulted in a revised budget of £796,000 as reported to Cabinet 11<sup>th</sup> July 2016. This is a demand-led cost and any unspent funds will be reflected in the revised 2017/18 allocations from West Sussex County Council.
10. Payment of Sustainable Transport (TAD) contribution (P35/688 £651 & P35/737 £4,011) S106 monies to Cuckfield Parish Council for the Ardingly Road Traffic Management scheme, as agreed under delegated authority by the Cabinet Member for Planning in March 2015 (refer MIS 10a 13<sup>th</sup> March 2015).
11. Payment of Local Community Infrastructure contributions (P35/633b £950) S106 monies to East Grinstead Town Council towards St Swithuns Parish Church wall, as agreed by the Cabinet Grants Panel on 13<sup>th</sup> January 2015 (refer MIS 04 28<sup>th</sup> January 2015).
12. Payment of Community Building contribution (P35/757 £11,890) S106 monies to Haywards Heath Town Council towards new windows, as agreed under delegated authority by the Cabinet Member for Health and Community on 28<sup>th</sup> January 2016 (refer MIS 05 3<sup>rd</sup> February 2016).
13. Payment of Formal Sport contributions (P35/563 £872, P35/507 £3,288, P35/548 £7,128 & P35/594 £1,312) S106 monies to Scaynes Hill Cricket Club towards cricket nets, as agreed by the Cabinet Grants Panel on 20<sup>th</sup> January 2016 (refer MIS 03 20<sup>th</sup> January 2016).
14. Payment of Local Community Infrastructure contributions (P35/708 £6,000) S106 monies to Cuckfield Parish Council for replacement heritage street lighting, as agreed under delegated authority by the Cabinet Member for Planning in February 2015 (refer MIS 08 25<sup>th</sup> February 2015).
15. Payment of Play Space contributions (P35/779 £919 & P35/739 £2,603), Formal Sport contributions (P35/779 £1,224) and Local Community Infrastructure (P35/779 £4,230) S106 monies to Ashurst Wood Village Council towards the installation of a kick wall game and new footpath at John Pears Recreation Ground, as agreed under delegated authority by the Cabinet Member for Leisure and Sustainability on 28<sup>th</sup> April 2016 and 1<sup>st</sup> July 2016 (refer MIS 18 4<sup>th</sup> May 2016 and MIS 28 13<sup>th</sup> July 2016).
16. Payment of HU2 contribution (PL12-000366 £86,687) and Playspace contributions (P35/533 £6,546 & P35/509 £6,710) S106 monies to Hurstpierpoint and Sayers Common Parish Council to upgrade the South Avenue play area, as agreed by the Cabinet Grants Panel 21<sup>st</sup> March 2016 (Refer MIS 12a 24<sup>th</sup> March 2016).
17. Payment of Formal Sport contribution (P35/514 £5,000) S106 monies to East Grinstead Cricket Club towards the costs of refurbishing the cricket squares, as agreed by the Cabinet Grants Panel on the 7<sup>th</sup> June 2016 (refer MIS 23 8<sup>th</sup> June 2016).
18. Payment of Play Space contribution (PL13-000386 £2,902) and Formal Sport contributions (PL13-000386 £12,332 and PL13/KingsHead £4,476) S106 monies to Burgess Hill Youth to install a multi-use games area as agreed by the Cabinet Grants Panel on the 13<sup>th</sup> January 2015 (refer MIS 04 28<sup>th</sup> January 2015).
19. Payment of Formal Sport contributions (P35/555a £2,677) S106 monies to Burgess Hill Rugby Football Club for a perimeter barrier and rubber matting, as agreed by the Cabinet Grants Panel on the 12<sup>th</sup> January 2016 (refer MIS 03 20<sup>th</sup> January 2016).

20. Payment of Formal Sport contribution (P35/737 £10,000) S106 monies to Warden Park Academy Trust to fund perimeter fencing for a new 3G sports pitch, as agreed by the Cabinet Grants Panel on the 12th January 2016 (refer MIS 03 20th January 2016).
21. Payment of Formal Sport contribution (P35/632b £190, P35/633b £3,921 & P35/694 £4,677) S106 monies to East Grinstead Town Council towards play equipment at East Court, as agreed by the Cabinet Grants Panel on the 12th October 2016 (refer MIS 42 14th October 2016).
22. Payment of Local Community Infrastructure contribution (P35/723 £1,864) S106 monies to Ansty and Staplefield Parish Council to replace fencing at Staplefield play park, as agreed under delegated authority by the Cabinet Member for Planning on 2nd November 2016 (refer MIS 45a 4<sup>th</sup> November 2016).
23. Payment of Local Community Infrastructure contribution (P35/723 £515) S106 monies to Ansty and Staplefield Parish Council to install a second bench in Brook Street, as agreed under delegated authority by the Cabinet Member for Planning on 18<sup>th</sup> July 2016 (refer MIS 29 20<sup>th</sup> July 2016).
24. Payment of Local Community Infrastructure contribution (P35/778 £3,085 & P35/748 £1,439) S106 monies to Hurstpierpoint and Sayers Common Parish Council to replace the existing bus shelter in Willow Way, as agreed by the Cabinet Member for Housing and Planning in January 2017 (refer MIS 03 18<sup>th</sup> January 2017).
25. Payment of Community Building contribution (P35/717 £460) and Play Space contribution (PL12-000170 £11,206, P35/728 £1,314 & PL13-000562 £8,331) S106 monies to Worth Parish Council towards the cost of new IT equipment at Copthorne Parish Hub and new play equipment at Bowers Place, as agreed by the Cabinet Member for Leisure and Sustainability on 1<sup>st</sup> July 2016 (refer MIS 27a 8<sup>th</sup> July 2016).